



Waste management guide for
**Industrial, Commercial
and Institutional sectors**

*Nothing is lost, nothing is created,
everything is transformed.*

- Antoine Lavoisier

Contents



1. Why and how to manage your residual materials

4 - 11



2. Your toolbox

12 - 14



3. Recyclable materials

(containers, packaging and printed matter)

15 - 16



4. Organic matter

(kitchen and garden waste, fall leaves)

17 - 18



5. Construction, renovation and demolition materials (CRD)

19 - 20



6. Household hazardous waste (HHW)

21 - 22



7. Residual materials from the agricultural sector

23 - 24



8. Best practices

26 - 27

Message from the Prefect



Reclaiming residual materials is a major challenge. Government guidelines and objectives deal with the issue in the *Politique québécoise de gestion des matières résiduelles* [Quebec residual materials management policy]. This is the major challenge that the MRC faces in planning residual materials management on its territory. Whether through the creation of a network of four ecocentres on the territory, the optimization of different collections, our annual participation in the *Quebec Waste Reduction Week*, our membership to the Tricentris sorting centre, or through awareness campaigns, the MRC strives to protect the environment and encourages residents, industries, businesses and institutions to follow suit.

The MRC is pleased to present its guide *ICIs go green*, as part of the project to implement the collection of recyclable materials from the industrial, commercial and institutional sectors (ICIs). This initiative aims to meet the objectives of the 2016-2020 Residual Materials Management Plan and is undertaken in close collaboration with the Tricentris sorting centre and the 23 municipalities of the MRC.

The purpose of this guide is to provide information and tools for better waste management in your business, and to work collaboratively to protect our resources and the legacy we will bequeath to future generations.

Enjoy your reading.

A handwritten signature in blue ink, appearing to read 'P. Bousez', written in a cursive style.

Patrick Bousez
Prefect of MRC de Vaudreuil-Soulanges

ICIs go green...



TO CONSUME IN AN
ENVIRONMENTALLY
RESPONSIBLE MANNER



TO HANDLE WASTE
WITH ECO-FRIENDLY
PRACTICES



TO BECOME AWARE
OF AND TO REDUCE
OUR ECOLOGICAL
FOOTPRINT



TO OPTIMIZE
MANAGEMENT
AND INCREASE
PROFITABILITY

1. Why and how to manage residual materials



Did you know...

→ You can make **major savings** in sound management of your residual materials simply by diverting these materials from landfills?

→ You may be eligible for a **door-to-door collection** service for your recyclables, even as a tenant.

→ **Specialized collection** services exist for large generators of recyclable materials.

Learn about the different services from which you can benefit!



Residual Materials Management Plans (RMMPs)

ICI-RELATED MEASURES TO BE IMPLEMENTED FOR 2016-2020

Adherence to and promotion of the 4R-D principle – Information/Awareness/Education

- Implement a communications strategy or communication tools to raise awareness about residual materials management, the Quebec Residual Materials Management Policy (QRMMP) and the Metropolitan Residual Materials Management Plan (MRMMP) for all generators of residual materials.
- At least once a year, organize information/awareness/education activities concerning reduction, reuse, recycling and organic materials for all clientele.

Aim for a quantity (kg/person) to eliminate that is equal to or lower than the Quebec average

- Conduct an inventory of bids and demands regarding residual materials from the ICI sector and from the construction, renovation and demolition (CRD) sector
- Improve awareness and promote at-source reduction and re-use activities, including activities of social economy organizations;
- Send bulky items to a recovery or reuse facility.

RECYCLABLE MATERIALS: Achieving the government's valorization objective (70%)

- Develop awareness campaigns or communication tools for all residual materials generators to increase the quantity and quality of recyclable materials
- Provide or put in place support measures for the ICI sector whose quantities of recyclable materials, including organic materials, are comparable to residential
- **Prohibit the disposal of recyclable materials among waste-elimination materials for any unit served by recyclable materials collections**
- Assess scenarios for agricultural plastics management

ORGANIC MATTER: Achieving the government's objective (60%)

- Implement door-to-door collection of organic materials in the residential and ICI sectors, as well as in public areas
- Ensure that service is provided to comparable ICIs producing organic materials that are comparable in terms of quantity and quality to residential materials
- **Prohibit the disposal of organic materials with waste-elimination materials for any unit served by recyclable materials collections**

RESPECT BANS on cardboard/paper, wood and organic materials

- Establish a network of ecocentres to serve residents throughout the territory and provide basic service for ICI and CRD sectors
- Adopt a by-law prohibiting the disposal of materials subject to an extended producer responsibility (EPR) recovery program in waste, recyclable material and organic materials collections.

CRD RESIDUES / Hold waste generators in ICI and CRD sectors responsible

- Require a residual materials management plan during construction, renovation and demolition projects
- Incorporate a concrete/brick/asphalt/wood residue recovery clause into contract specifications in the municipal sector

MONITORING AND CONTROL / PROMOTING FINANCIAL RESPONSIBILITY INITIATIVES

- Set up an advisory committee on residual materials management
- Take advantage of grants and other available sources of funding
- Establish collection points for materials covered by the Regulation respecting the recovery and reclamation of products by enterprises (Q-2, r. 40.1).

For the complete list of measures of Residual Materials Management Plans, consult the referenced documents.

Québec Residual Materials Management Policy (QRMMP)

In Quebec, over 13 million tons of residual materials are produced annually (RECYC-QUÉBEC), of which 5,120,000 tons of materials were disposed of in 2015.

Three objectives

1. Reduce the amount of residual materials disposed of to 700 kg per person per year
2. Recycle 70% of paper, cardboard, plastic, glass and metal materials;
3. Recycle 60% of organic materials

Three major issues in residual materials management in Quebec

- Stop the waste of resources
- Contribute to the objectives of the action plan on climate change and those of Quebec's energy strategy
- Hold responsible all stakeholders involved in residual materials management in the residential sector, together with the industrial, commercial and institutional sectors, as well as the construction sector.

A Policy
that affects
all sectors

- Residential
- Industrial
- Commercial
- Institutional
- Agricultural

www.mddelcc.gouv.qc.ca/matieres/pgmr

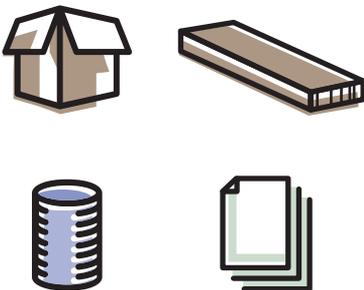
7 Why the ICI sectors?

According to RECYC-QUÉBEC, the industrial, commercial and institutional (ICI) sectors alone generate 41% of residual materials in Québec. This proportion represents 5,314,000 tons per year, of which 2,479,000 tons are recovered. As a result, further efforts are needed to achieve the objectives of the Quebec Residual Materials Management Policy.

The guidelines and obligations with regard to the MRC's Residual Materials Management Plans (RMMP and MRMMP) 2016-2020 for the ICI sectors

The residual materials management plans to which the MRC is subject comply with the objectives of the Quebec Residual Materials Management Policy and include measures that the MRC and its municipalities must implement.

These planning tools comprise regulatory obligations under the *Environment Quality Act* (EQA). The monitoring of these measures is mandatory and must be made public.



Your role in this challenge of better waste management is of paramount importance

Many of these measures address the ICI sectors. Achieving the objectives we have been given has an impact on your municipality and its performance in terms of waste management in our territory, as this performance includes the ICI sectors.

You will find in the Residual Materials Management Plans a series of measures that the MRC or its constituent municipalities will have to put in place in the coming years and which target the ICI sectors.

www.mrcvs.ca/pgmr
cmm.qc.ca/champs-intervention/environnement/plans-en-environnement/plan-metropolitain-de-gestion-des-matieres-residuelles/

In Quebec, 41% of residual materials are generated by the ICI sectors!



2. Good management of residual materials

WHY IMPROVE YOUR MANAGEMENT OF RESIDUAL MATERIALS?

- Make savings on waste and landfill costs
- Demonstrate your environmental commitment
- Preserve our resources and protect the environment
- Meet the objectives of the Quebec Residual Materials Management Policy and RMMPs
- Collaborate to increase the territorial performance of your municipality in residual materials management (RMM)
- Adapt to the culture of the new generation of workers
- Reinforce the image of your company

HOW DO YOU BETTER MANAGE YOUR RESIDUAL MATERIALS?

Respect of the 4R-D hierarchy is the golden rule for further controlling our consumption habits. In addition to preserving raw materials, it enables us to optimize our secondary materials in the production process.

The 4R-D principle states that reduction at source, reuse, recycling, reclamation and disposal must be implemented in this order so as to promote good management of residual materials.

To do this, we must focus on the following actions:



What is the 4R-D principle?

Actions

Reduce at source

Definitions (according to RECYC-QUÉBEC)

This is the action of avoiding generating residues during manufacture, distribution and use. At the time of purchase, remember that the best waste is that which we do not produce, but by reducing, you agree to adapt your consumption habits to current concerns in order to produce less waste.

Reuse

This is the repeated use of a product or packaging without changing its appearance or properties.

Recycle

This involves the use, in a manufacturing process, of a recovered material to replace a virgin material.

Recover

This is the set of techniques that allow the reuse, recovery or recycling of residual materials, with the aim of diverting them from disposal.

Dispose

This is the operation of compacting waste in layers

Remember that the best waste is the one that's not generated.



Internal management of residual materials

As a manager or business owner

- Recognize the need to implement sound and better practices in RMM
- Make an inventory of costs related to waste collection contracts and provisions
- Make an inventory of materials generated and their origin
- Specify the targeted or problematic materials
- Identify available resources (services and financial assistance)
- Identify necessary equipment in accordance with budget
- Establish measures to be taken to optimize collection services of various materials generated
- Clearly define your motivation to achieve your goals
- Define scale of internal interventions
- Raise awareness, train and involve employees in new approach
- Delegate the RMM to a staff committee
- Develop and adopt an internal RMM charter
- Ensure good communication with employees
- Thank people and employees involved and communicate results of your efforts
- Develop and implement a responsible procurement policy
- Consult MRC website to optimize collection of recyclable materials
- Participate in program by affixing *ICIs go green* sticker/certificate of participation

As employees

- Sign internal RMM charter
- Establish an RMM committee
- Ensure good RMM practices (committee)
- Organize training sessions to reinforce or consolidate RMM achievements for all staff (committee)
- Make the link between the rest of employees and management (committee)
- Monitor RMM activities with management (committee)

Together, you can...

- Establish goals and a timetable
- Identify resources needed in accordance with budget
- Determine actions to put in place to reduce or reuse residual materials
- Adapt workplaces to facilitate participation (new equipment and identification)

Together with the MRC and its municipalities

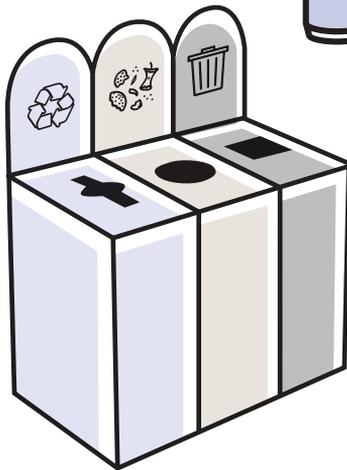
- Refer to the MRC website for collection programs provided for small ICI generators of residual materials, recovery sites and services offered.



Each material



in its place



Sorting—a crucial step in residual materials management

To ensure that commitments to good management are fully respected within your organization, you need to:

- Identify the places of production of materials to be recovered
- Install clearly identified bins at these locations, to collect materials produced there (recyclables, returnable containers, garbage, household hazardous waste, computer equipment, etc.)
- Group the bins and label their contents. People usually dump their materials in the first container they see. For example, in the lunch area,

the garbage bin should be accompanied by a recycling bin and a bin for returnable containers.

- The choice of residual materials management equipment depends on the type of materials collected, the spot where you place bins and your budget. Many suppliers offer multi-material islands that are esthetically pleasing and clearly labelled.

However, you can easily replace them with various bins on which you have affixed the appropriate labelling.

YOUR TOOLBOX

RECYC-QUÉBEC provides a toolbox to help you better manage your residual materials. Visit the *Entreprises et organismes* section of their website for more information: www.recyc-quebec.gouv.qc.ca

COMPANIES THAT WILL ASSIST YOUR EFFORTS

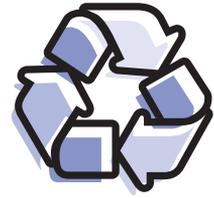
To facilitate residual materials management, you can use appropriate equipment (multi-material islands, bins, composters, etc.) The following is a non-exhaustive list of companies that sell this type of equipment and provide residual materials management consulting services.

List of private companies offering residual materials management services

Company	Main services	Region	Contact information
Equipment			
NI Corporation	<ul style="list-style-type: none"> • Sales of recycling bins • RMM Consulting Services (categorization of residual materials) 	Laval	1-800-694-1216 www.ni-corporation.com
USD Loubac	<ul style="list-style-type: none"> • Recovery of old wheeled bins • Maintenance, upkeep, implementation, delivery, unloading, identification and storage of wheeled bins 	Anjou	1-800-667-5382 www.usdglobal.com
Hardware stores and big box stores	<ul style="list-style-type: none"> • Sales of recycling bins • Sales of recycling bins for the office 	Throughout Quebec	Most hardware stores and big box stores sell bins of various sizes
MOLOK – Suppliers of semi-buried containers	<ul style="list-style-type: none"> • Sale and collection of MOLOK semi-buried containers 	Montreal	514-605-2624 www.envisoco.com
Residual materials management consulting services			
Chamard et associés	<ul style="list-style-type: none"> • Strategic support for RMM planning • Support for environmental and regulatory compliance • Management of certification files • Categorization of residual materials 	Montreal	514-844-7111 www.chamard-env.com
Comité 21	<ul style="list-style-type: none"> • Mentoring for corporate social responsibility and sustainable management • Training for eco-friendly events 	Rigaud	1-855-842-2121 www.comite21quebec.org
EnviroRcube	<ul style="list-style-type: none"> • Consulting and support office • Expertise in all stages of the residual materials value chain 	Vaudreuil-Dorion	514-606-8455 www.enviroRcube.com
Nature-Action Québec	<ul style="list-style-type: none"> • Monitoring, implementation and revision of the RMMP for municipalities and ICI sector • Consultation and management of turnkey projects • Information, awareness and education • Performance assessment of selective collection 	Beloil	1-800-214-1214 www.nature-action.qc.ca
S3R	<ul style="list-style-type: none"> • Analysis (breakdown of residual materials) • Diagnosis • Implementation of sustainable, adapted RMM techniques • Monitoring and optimization of techniques 	Laval	450-314-4413 www.s3r.ca

Company	Main services	Region	Contact information
Residual materials management services (collection, sorting, packaging)			
Coteau Métal	<ul style="list-style-type: none"> • Purchase of metal residues • Collection and transport of metals • Container rentals 	Rivière-Beaudette	450-269-2000 www.coteaumetal.com
Les entreprises environnementales Pierrefonds (LEEP)	<ul style="list-style-type: none"> • Reception, sorting and reclamation of CRD residues: asphalt, concrete, bricks, gypsum, CRD paper and cardboard, wood, wooden pallets, asphalt shingles • Container rentals 	Pierrefonds	514-696-4509 www.eep-leep.com
Groupe Mélimax	<ul style="list-style-type: none"> • Reception, sorting and reclamation of CRD residues: wood, cardboard, paper, bricks, soil, rocks, cement, asphalt, gypsum and shingles, ferrous and non-ferrous metals, construction and demolition materials • Container or disposal site rentals 	Montreal Châteauguay	514-875-6862 450-699-6862 www.melimax.com
Transport Rolland Chaperon	<ul style="list-style-type: none"> • Collection of cardboard, waste, recyclable and organic materials • Container rentals 	Salaberry-de-Valleyfield	450-371-4150
Groupe Tiru	<ul style="list-style-type: none"> • Collection of cardboard, waste, recyclable and organic materials • Sales of bins 	Montreal	514-987-5151 www.groupe-tiru.com
Services Matrec – Société GFL	<ul style="list-style-type: none"> • Collection, disposal, treatment and reclamation of domestic waste, recyclables, organic materials and dry materials • Rentals and sales of containers and compactors • Consulting service 	Montreal	514-875-7272 1-800-585-9155 www.matrec.ca
Robert Daoust et fils	<ul style="list-style-type: none"> • Collection of cardboard, waste and organic materials • Container sales and rentals and equipment sales 	Vaudreuil-Dorion	450-458-4340 www.robertdaoustetfils.com
RCI Environnement	<ul style="list-style-type: none"> • Collection and sorting of recyclable materials • Collection and treatment of organic materials • Consulting service 	Anjou	514-352-2020 1-877-565-2025 www.rcienvironnement.com
Waste management	<ul style="list-style-type: none"> • Collection and recovery of recyclable materials • Container rentals 	Salaberry-de-Valleyfield	1-800-665-1898 www.wmcanada.com
1-800-GOT-JUNK	<ul style="list-style-type: none"> • Collection of bulky, non-hazardous objects 	Montreal	1-800-468-5865 www.1800gotjunk.com

Recyclable materials



(containers, packaging and print material)

SERVICES AVAILABLE



Door-to-door collection by the MRC

Did you know...

Door-to-door collection of recyclable materials in 360-litre wheeled bins is the responsibility of the MRC and this service is offered on a weekly basis to all ICI organizations considered **small generators*** of residual materials?

Twice a year, during holidays and moving season, special cardboard collections are also offered to ICI organizations.

Guidelines for special cardboard collection

- Only cardboard will be picked up next to the recycling bin
- Cardboard must be flattened or packed in a box
- Size of cardboard piles must not exceed 1 m³ (35 cu ft)
- Clearance of at least 60 cm (2 ft) must be left between cardboard and recycling bin
- Cardboard must be unpolished, unsoiled and free of any other material (e.g. pieces of wood, Styrofoam, etc.)

* ICI organizations generating a quantity of residual materials similar and comparable to a residential unit

! Residual materials management plans provide for by-laws to be adopted to prohibit the ICI sector from disposing of recyclable materials in the domestic waste collection to comply with government requirements. Check with your municipality.



Did you know...

Large generators of recyclable materials could consider using a private service better suited to their needs and thereby reduce waste and landfill costs?

At the same time, you are playing a part in preserving the resources that our waste represents!

! Check the MRC website or ask your municipality if you are eligible for municipal collections.

Consult specific municipal by-laws relating to the RMM and the use of containers.

Collection by private companies

Additional sources of revenue— recycling pays off!

By reclaiming metal and returnable containers and also by diverting cardboard from the waste collection, they can become a source of income for your business. Their reclamation provides revenue that can be used to finance, for example, the

improvement of RMM activities in your company or the acquisition of additional and better adapted recycling equipment, or even to raise awareness and information in the company.

Did you know...

Service providers offer free cardboard collection to ICI organizations or offer financial compensation in return for this material? They offer monthly container rental services at low cost, and these materials will be diverted from landfills, so they will not be part of your waste bill.

For returnable containers and cans etc., a recovery bin should be installed in the cafeteria.



Organic materials



(Kitchen and garden waste, fall leaves)

Did you know...

Organic materials alone account for more than 50% of the waste generated?

The QRMMP plans to ban these materials from landfills in 2020.

The objective is to reclaim 60% of these materials, but we have reached only 29% across Quebec.



Collections of garden waste and fall leaves in paper bags placed next to the bin will also be provided to the units serviced according to a schedule to be established by the municipalities. Any small ICI organization that puts bags next to the bin during the collection day for organic materials will be eligible for this collection.



Residual Materials Management Plans provide for by-laws to be in place by 2020 prohibiting ICI organizations from disposing of organic material, including grass, in domestic waste collections in order to comply with government requirements.

Collections to come

By 2018, municipalities will offer door-to-door collection of organic materials in 45-litre wheeled bins.

A second phase will be implemented later with 240-litre wheeled bins for ICI organizations considered to be small generators of residual materials.

Reclaiming organic materials yourself is possible through composting!

If your company produces organic materials such as food and garden waste, it may be appropriate to reclaim them to reduce the amount of waste you send to landfills. The way you reclaim the materials you compost depends on how much organic matter you produce.

For a small to medium amount, the composter may have one or more compartments depending on the amount of organic material you produce.

You may also use a private collection service if you generate too much organic material for home composting, or think of rotating drum composters that accelerate the recovery process and have the advantage of on-the-spot reclamation.

! Consult your municipal by-laws applicable to RMM and the implantation of containers.

Grasscycling or leaving grass clippings on the ground



Did you know...

Leaving grass clippings on the ground will help to naturally fertilize your soil and increase its resistance to drought, and divert these materials from landfills?

If you regularly have your company lawn mowed, you may require your contractor to undertake grasscycling.

! Many municipalities have by-laws to ban grass clippings in the waste collection.

For more details on this practice and its benefits, consult the RECYC-QUÉBEC website:

www.recyc-quebec.gouv.qc.ca/citoyens/matieres-organiques/herbicyclage

Construction, renovation and demolition waste (CRD)



How to dispose of other residual materials



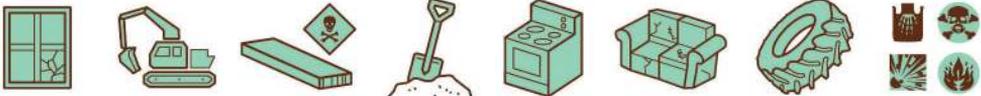
MRC de Vaudreuil-Soulanges Ecocentres Network

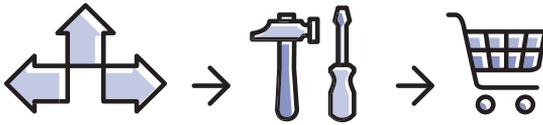
An ecocentre is a voluntary deposit site that allows residents to dispose of a wide variety of residual materials that will be transported to sorting centres or service providers in order to reclaim them, market them and reintroduce them into the production cycle.

In partnership with its local municipalities, the Ecocentres Network is intended as a local service, complementary to door-to-door municipal collection services (household waste, recyclable materials, etc.)

The MRC is constantly striving to optimize the performance of its Ecocentres Network, particularly through the acceptance of a greater variety of materials, but it is also evaluating the possibility of extending this service to small ICI organizations in the territory. For more information, visit

mrcvs.ca/ecocentre





AWARENESS

COLLECTION RECLAMATION SALES

An ecocentre aims to recycle and reclaim certain residual materials such as construction materials, electronic products and non-functional appliances by diverting them from landfills.

A re-use organization or thrift shop aims at the reuse and resale at low cost of materials, goods, equipment and functional devices that are not accepted in ecocentres (e.g. tools, furniture, refrigerators, doors and windows in good condition, etc.) A re-use organization is therefore complementary to the ecocentres.

Re-use organizations on the territory

Re-use organizations, also known as Thrift shops, are organizations involved in the re-use process that have, in addition to their re-use mission, an environmental education and social reintegration mission.

By reintegrating people in social difficulty and by raising awareness for RMM, they contribute

to strengthening social bonds on the territory.

www.actu-environnement.com/ae/dictionnaire_environnement/definition/recyclerie.php4

For more information on re-use organizations and thrift shops on the MRC's territory, visit www.mrcvs.ca/en/ecocentre

Did you know...

90% of CRD residues can be reused or recycled (RECYC-QUEBEC)?

Two-thirds of the material sent to the MRC Ecocentres Network consists of CRD residues destined for sorting and recovery.

Many municipalities have by-laws

! requiring residents and ICIs to reclaim their CRD materials. Residual Materials Management Plans provide for regulations to be in place by 2020 to prohibit ICIs from disposing of their CRD materials in the domestic waste collection, in compliance with government requirements. Check with your municipality.

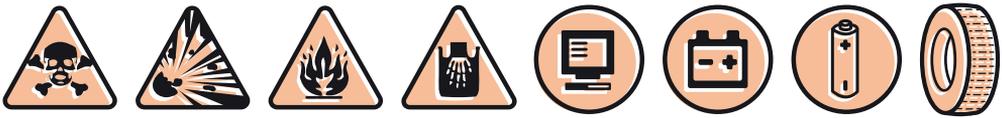
Hazardous Household Waste (HHW)



These are materials that, because of their chemical nature, may pose a threat to public health and to the environment. In the garbage, this type of product becomes hazardous for anyone who handles it. Once buried, it becomes a major contaminant for soil and groundwater. Paint containers, solvents, pesticides, leather protectors, aerosols, household products or ink are all products that constitute hazardous household waste (HHW).

To recognize them, look for these pictograms:

Reference: Bilan de gestion des matières résiduelles 2015 - Recyc-Québec



Did you know...

RECYC-QUÉBEC has mandated organizations responsible for the implementation of recovery programs and the establishment of free voluntary deposit points for residents and small businesses (ICI) for these various materials under the Extended Producer Responsibility (EPR) Program?

Find deposit points by postal code.

**If you don't need it anymore,
we'll take care of it
RECYC-QUÉBEC**

welltakecareofit.recyc-quebec.gouv.qc.ca/



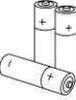
Many municipalities have by-laws requiring residents and ICIs to reclaim their CRD materials. Residual Materials Management Plans provide for regulations to be in place by 2020 to prohibit ICIs from disposing of their CRD materials in the domestic waste collection to comply with government requirements. Check with your municipality.

List of private companies offering hazardous waste material collection services

These suppliers can help you dispose of large quantities of hazardous waste materials or industrial hazardous waste materials.

Company	Main services	Region	Contact information
CRI Environnement	• Collection, transport and reclamation of hazardous waste	Coteau-du-Lac	450-763-5541 / 1-800-571-5541 www.cri-env.com
Terrapure Environnement	• Collection, transport and reclamation of hazardous waste	Châteauguay	1-800-263-8602 / 450-698-7500 fr.terraturenv.com
Veolia	• Transport and reclamation of hazardous waste	Saint-Laurent	www.veolianorthamerica.com
Multirecycle	• Collection, transport and reclamation of hazardous waste • Recycling of office furniture	Lachine	514-333-7221 www.multirecycle.com
Triumvirate	• Transport and disposal of waste, management of hazardous waste, garbage cans, laboratory and chemical products, on-site support	Contrecoeur	450-587-7038 1-800-567-8027 www.triumvirate.ca

RECOGNIZED MANAGEMENT ORGANIZATIONS AND SPECIFIC PROGRAMS FOR EACH CATEGORY OF PRODUCT SUBJECT TO THE REGULATION RESPECTING THE RECOVERY AND RECLAMATION OF PRODUCTS BY ENTERPRISES

Categories of products subject to regulation	Recognized management organization	Specific programs
 <p>Used oil (including containers and filters)</p> <p>Anti-freeze and coolants (including containers and filters)</p> <p>Brake cleaner</p> <p>Containers</p>		   
 <p>Mercury lamps</p>		
 <p>Paint (including aerosols and containers)</p>		
 <p>Batteries (rechargeable and non-rechargeable)</p>		
 <p>Electronics (computers and peripherals, laptops, screens, cell phones, TVs, audio and video equipment, etc.)</p>		 Produits électroniques ciblés  Produits électroniques ciblés



Residual materials in the agricultural sector



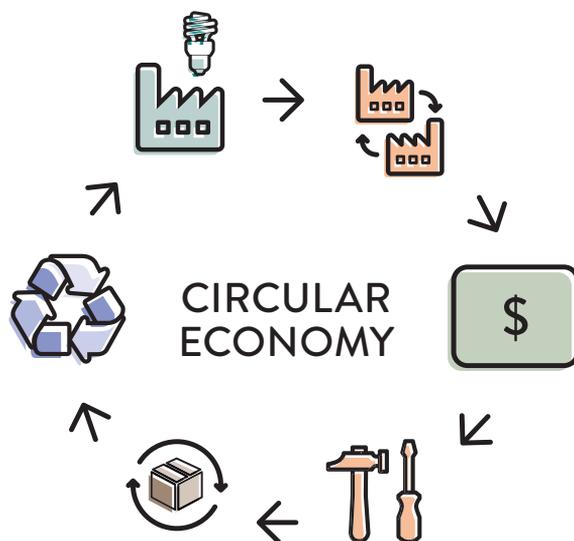
Agricultural activities constitute an important hub in the economic development of the MRC. Consequently, many sector-specific residual materials are generated, such as plastic films, pesticide containers, bags of seeds and pesticides, tubings, etc. AgriRÉCUP, in partnership with agricultural retailers, has established voluntary drop-off points for certain materials, as part of the collection and recovery programs in certain provinces of Canada.

Liste d'entreprises privées offrant des services de collecte pour le secteur de l'agriculture

Company	Main services	Region	Contact information
AgriRÉCUP	<ul style="list-style-type: none"> • Pesticide and fertilizer containers • Pesticides or expired animal health products • Seed and pesticide bags • Collection, transport and recovery of hazardous residual materials 	Drop-off points across Quebec	1-877-622-4460 (toll-free) www.agrirecup.ca To find a collection site near you: www.agrirecup.ca.collection_site_map_QC.html
Groupe Richer	<ul style="list-style-type: none"> • Plastic containers for pesticides and fertilizers 	Les Coteaux	450-267-3949
Coop des Frontières	<ul style="list-style-type: none"> • Plastic containers for pesticides and fertilizers • Paper containers for pesticides and fertilizers 	Saint-Polycarpe	450-265-3142
William Houde ltée	<ul style="list-style-type: none"> • Plastic containers for pesticides and fertilizers 	Saint-Polycarpe	450-265-1166
Agrocentre Balcan	<ul style="list-style-type: none"> • Plastic containers for pesticides and fertilizers 	Sainte-Marthe	450-459-4288
Synagri Saint-Clet	<ul style="list-style-type: none"> • Plastic containers for pesticides and fertilizers • Paper containers for pesticides and fertilizers 	Saint-Clet	450-456-1112

Circular economy

With this concept, we contribute to building a more resource-efficient, more equitable and more environmentally friendly society. This involves setting up a virtuous cycle of wealth creation throughout the territory that integrates consumers, producers and government decision-making bodies.



Thanks to a circular economy, you will gain “a real competitive added value for your business by increasing your performance and that of your customers in terms of resource consumption” (COMASE, 2017).

Vaudreuil-Soulanges Écosynergie d'affaires project

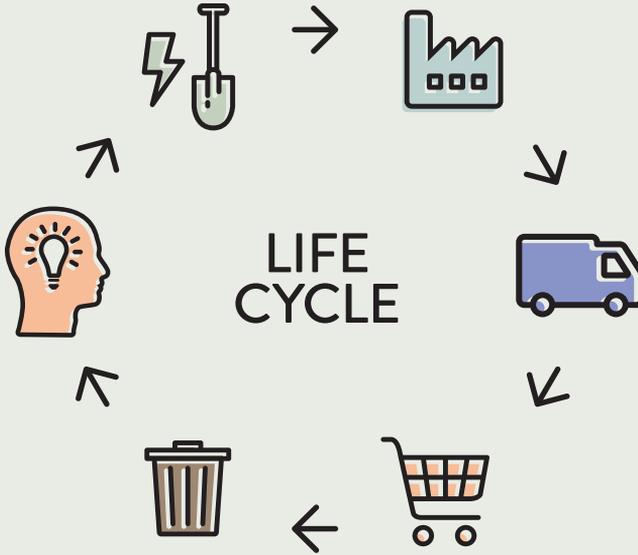
The MRC, with Développement Vaudreuil-Soulanges (formerly CLD), financially supports the initiative of Comité 21, which has set up an inter-corporate synergy project. This initiative aims to establish a system of exchange of residual materials for the industrial, commercial and institutional sector (ICIs) through a web platform. The goal is to enable the “residue” of one business become the “resource” of another. For more information, visit

www.comite21quebec.org/comite-regional/comite-21-regional-de-vaudreuil-soulanges/

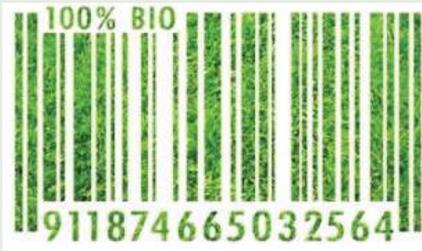


Company	Main services	Region	Contact information
Centre de transfert technologique en écologie industrielle	<ul style="list-style-type: none"> • RMM consulting services • Training in industrial ecology 	Sorel-Tracy	450-551-8090 ext. 3516 www.cttei.com
Second Cycle Québec	<ul style="list-style-type: none"> • Transactional network for posting offers and demands for goods, furniture and used equipment for reuse or recycling 	Quebec City	581-996-2267 www.secondcycle.net

Best practices



Responsible sourcing



Setting up a responsible sourcing policy (RSP) involves the organization committing itself to reducing its environmental footprint and making better choices regarding materials and equipment purchases.

To further assist you in this transition, the Centre international de solidarité ouvrière has drafted a Responsible Procurement Guide that provides ongoing information on the implementation of an RSP in the company: www.ciso.qc.ca/wordpress/wp-content/uploads/GuidePARweb.pdf

Ecodesign

In your role as producer/supplier of goods or services, using greener production methods will bring distinct benefits. In this regard, think ecodesign! This is an approach by which the whole process of manufacturing products is subjected to an environmental analysis in order to minimize its environmental impact.

For more information on this topic, consult the Pôle écoconception website: www.eco-conception.fr/static/eco-conception-cest-quoi.html



“ICIs go green – participation certificate” from the MRC de Vaudreuil-Soulanges

The MRC program was set up to highlight the initiatives and efforts of ICIs on its territory. This recognition, displayed in your offices, sets you apart on account of your environmental involvement in your municipality and region and demonstrates your concern for responsible resource management.



ICI On Recycle!

The *ICI On Recycle!* recognition program at RECYC-QUÉBEC highlights the efforts of organizations that implemented measures enabling environmentally responsible management of residual materials. For program details, visit:

www.recyc-quebec.gouv.qc.ca



Highlighting efforts and results

KEYS TO SUCCESS

- Involvement and commitment by management and staff
- A simple, effective approach
- Communication with customers and employees
- Clear noticeable display

27 Further action

After implementing environmentally responsible practices in your company's daily activities, you can go further by applying these principles to events you organize.



Environmentally responsible events

Even the organization of collective events causes negative impacts on the environment, such as overconsumption, travel that generates greenhouse gases, etc. To mitigate this, the Réseau des femmes en environnement and its Conseil québécois des événements écoresponsables (CQEER) has initiated certification of environmentally responsible events called the BNQ 9700-253 standard. This guide enables organizers, service providers, participants and users to reduce the impact of events on the natural and human environment and increase their economic and social outcomes. evenement-ecoresponsable.com/

After having implemented environmentally responsible practices in your company's daily activities, you can also go further by applying these principles to events that you organize. Learn more about this topic at:

www.bnq.qc.ca/fr/normalisation/developpement-durable/gestion-responsable-d-evenements.html



Quebec standards

Note that there are many other BNQ standards (certifications) devoted to the environment and sustainable development. They are levers to help Quebec enterprises go green and consolidate their environmentally responsible management efforts.

- BNQ Standard 21000 (Sustainable development in enterprises)
- BNQ Standard 14001 (Environmental management system)
- BNQ Standard 26000 (Corporate social responsibility)

Inspiring examples to emulate

Several companies in our territory have distinguished themselves by obtaining recognition.

ICI ON RECYCLE!
These companies have succeeded through sustained commitment and sound management initiatives. This shows that it is perfectly possible to maintain or even increase profits by opting for good practices within your company. Consult the list of *ICI-on-recycle!* certified companies updated on May 19, 2017 by RECYC-QUÉBEC at: www.recyq-quebec.gouv.qc.ca/entreprises-organismes/mieux-gerer-programme-reconnaissance-ici-on-recycle

Your MRC is part of the movement!

MRC de Vaudreuil-Soulanges is concerned about the environment and, just like you, is an institution that generates residual materials as part of its activities. While pursuing efforts in terms of responsible management of residual materials and in order to encourage ICIs, the MRC is in the process of submitting its application to obtain *ICI ON RECYCLE!* program certification for its new building inaugurated in 2017.

Have you implemented environmentally responsible practices in your company?



Is your company an environmental leader?

Do you wish to share your successes and inspire other companies to GO GREEN?

- Apply your **ICIs go green** sticker
- Take a photo of the front of your business
- Share it proudly on your social networks by using the #ICIsGogreen hashtag.



1st EDITION

We would like to thank MRC de Beauharnois-Salaberry
for their contribution to this guide.



Imprimé sur papier Enviro100

